

## Cleaning Schedule

This schedule of cleaning tasks is intended to be a helpful guide to cleaning standards required at check-in and check-out. A professional cleaning service is highly recommended as any major failings in cleanliness or condition will be highlighted to the Landlord who may decide to dispute the return of some or all of your deposit.

### Internal

Clean all windows, frames and sills  
Wipe all skirting boards  
All carpets must be clear of debris and vacuumed thoroughly, or professionally cleaned (refer to your Tenancy Agreement)  
Hard floors must be swept and mopped  
Dust lampshades/light fittings  
Clear all cobwebs and dust  
Any chimneys to be swept and receipt left available  
All curtains to be cleaned prior to tenancy start  
Light bulbs - ensure all light bulbs are present and working and all smoke alarms are working

### Kitchens

All cupboards inside and out are clean  
All tops of kitchen cupboards are clean  
Wash down kick boards under kitchen units  
All light fittings are clean and dust free  
All appliances left clean inside and out (and manuals available)  
Leave washing machine seal clean and dry with door open to allow the appliance to air  
Window sills must be clean and clear of debris  
Any shelving must be washed down and left clean and clear of debris  
Worktops, splash back, sinks and draining areas wiped down and left clean.

### Bathrooms/WCs

Ensure all grouting and sealant is as mould free as possible (recommend Dettol mould and mildew remover)  
Ensure extractor is working and clear of dust/grime  
Ensure bathroom suite is cleaned thoroughly and treated with limescale remover where required  
Clean any bathroom cabinets or shelving inside, outside and on top  
Clean light fittings

### Hard Floors

Sweep and mop hard floors with an appropriate cleaning fluid

### Cupboards & Wardrobes

Ensure these are clear of any items and interior surfaces are left clean and clear of debris

### Internal Doors

Wipe down both sides of interior doors, removing any dirt, finger prints or other marks where possible

### Window Cleaning

The exterior of windows should be left clean and smear free, where possible use a window cleaner and pass on details to the managing agent.  
Interior window panes should be cleaned and left smear free  
Wipe down window surrounds

### External

Garden - all lawns to be neatly mown  
Borders to be weeded  
Frames and glazing on doors and windows to be cleaned  
Gutters to be left clear of debris and drains flowing freely  
Any sheds and garages to be left as clear and clean as possible  
Black dustbin and recycling bins to be available and left clean  
Do not leave rubbish at the property  
Oil tank to be left full

